

**Missouri Department of Health and Senior Services
Registered Installer Continuing Education Course
SIX (6.0) Continuing Education Units (CEUs)**

Mail course application and fee to the address listed below.

Your registration fee (see fee information below) must be received with this completed registration form. We will accept business or personal checks, or money orders for payment. We cannot accept credit cards or purchase orders. **Make check or money order payable to the Missouri Department of Health & Senior Services** and mail to:

**Missouri Department of Health and Senior Services
Attention: Fee Receipts
P.O. Box 570
Jefferson City, MO 65102-0570
Fax 573-526-7377**

Please Print If you have questions, please contact the Onsite Sewage Program at (573) 751-6095.

Subject to available space and enrollment, courses will be offered at various locations.

For more information, scheduled course dates and locations, check the CEU Courses Report on our website at: <http://www.dhss.mo.gov/Onsite/CEUcoursereport.pdf>

Selection (Mark 1st, 2nd, 3rd)	Course Date	Course Location	Fee
	September 24, 2009	Dept. of Health and Senior Services 930 Wildwood Dr., Jefferson City, Missouri	\$100.00
	October 29, 2009	Kimberling Inn, Kimberling City, Missouri	\$100.00
	November 3, 2009	St. Louis Plumbing Industry Council Maryland Heights, Missouri	\$100.00
	December 8, 2009	Clay County Public Health Center, Liberty, Missouri	\$100.00
	Suggested Area		

Courses will be offered at different locations in 2010

Registered Installer ID # _ _ _ _ _

Name – First	MI	Last
Business Name		Home County
Business Address (as shown on list)	City	State Zip Code
Mailing Address		E-mail Address
Business Telephone Number	Contact Telephone Number (if different from business number)	FAX Number
Signature		Date

FOR DHSS USE ONLY

Fee Receipts Transmittal #:		Date Paid:		Accepted? <input type="checkbox"/>
Test Score		ID#		

Missouri Department of Health and Senior Services

REGISTERED INSTALLER CONTINUING EDUCATION COURSE

SIX (6.0) Continuing Education Units (CEUs)

The Onsite Sewage Program will offer Registered Installer Continuing Education courses at several locations in Missouri.

For completing this course, (one time only) **registered onsite wastewater treatment system installers will receive credit for 6.0 CEU contact hours.** Registered Installers will need 20 CEUs for the first registration renewal, including 8 select CEUs. If renewing for the second time or more, Basic OWTS Installers will need 8.0 CEUs and Advanced OWTS Installers will need 12.0 CEUs. More information about CEU requirements can be found on the Onsite Website at <http://www.dhss.mo.gov/Onsite/CEUs.html>.

The Registered Installer Continuing Education Course will review several installation topics including:

- Troubleshooting
- Regulation Review
- Curtain Drain Design
- Construction Leveling
- Design Example
- Design Exercise

The registration fee for this course will cover the costs of instruction, handout materials, and facility costs where applicable. Class space is limited. **If you wish to attend the course, you must return the attached registration form. Acceptance for a course will be determined by the order in which application forms are received.** The Onsite Wastewater Treatment Program must receive your registration form at least five (5) business days before the course date and the fee must be received before the CEU certificate can be issued. You may fax the registration form to our office (fax number 573 526-7377), and mail the original registration form with payment to the DHSS Fee Receipts Unit.

Confirmation for attendance at these training courses will be mailed or faxed to those accepted, along with directions to the training location. If you apply, and are not among those accepted for attendance, you will be contacted for approval to hold your application and registration fee for an alternate class. **If you need to cancel, our office must receive your notice in writing two (2) working days prior to the first day of class to receive a refund.**

If you have questions, contact the Onsite Sewage Program at (573) 751-6095.